

RECORD OF ROAD TEST

Instructions to Evaluator: Check (✓) items which the driver performs satisfactorily, use "X" where performance is unsatisfactory. Any item not evaluated, leave blank.

Driver's Name _____ Home Address _____

Social Security No. _____ License No. _____ State _____ Class _____

Equipment Driven: _____
(Make & Model)

Length of Test _____ Mi. From/In _____ To _____

Start Time _____ Finish Time _____ Weather Conditions _____

PART 1 – PRE-TRIP INSPECTION AND EMERGENCY EQUIPMENT

- Checks general condition approaching unit _____
- Looks for leakage of coolants, fuel, lubricants _____
- Checks engine compartment– oil, water, general condition of engine compartment, steering _____
- Checks around – tires, lights, brake and light lines, body, doors, horn, windshield wipers _____
- Test brake action and parking (hand) brake _____
- Knows use of jacks, tools, emergency warning devices, tire chains, fire extinguisher, spare fuses and four-way flashers _____
- Checks instruments _____
- Cleans windshield, windows, mirrors, lights, reflectors _____

PART 2 – PLACING VEHICLE IN MOTION AND USE OF CONTROLS

- A. MOTOR**
- Starts motor without difficulty _____
- Allows proper warm-up _____
- Understands gauges on instrument panel _____
- Maintains proper engine speed while driving _____
- Basic knowledge of motors - gas, diesel _____
- Abuse of motor _____
- B. CLUTCH AND TRANSMISSION**
- Uses clutch properly _____
- Times gearshift properly _____
- Shifts gears smoothly _____
- Uses proper gear sequence _____
- C. BRAKES**
- Understands operating principals of air brakes _____
- Understands low air warning _____
- Uses proper gear sequence _____
- D. STEERING**
- Fights steering wheel _____
- Allows vehicle to wander _____
- Poor driving posture or poor grip on wheel _____

E. LIGHTS

- Knows lighting regulations _____
- Uses proper headlight beam _____
- Dims lights when meeting or following traffic _____
- Adjusts speed to range of headlights _____
- Proper use of auxiliary lights _____

PART 3 – BACKING AND PARKING

- A. BACKING**
- Gets out and checks before backing _____
- Looks back as well as uses mirror _____
- Gets out and rechecks conditions on long back _____
- Avoids backing from blind side _____
- Signals when backing _____
- Controls speed and direction properly while backing _____
- B. PARKING (City)**
- Takes too many pull-ups _____
- Hits nearby vehicles or stationary objects _____
- Hits curb _____
- Parks too far from curb _____
- Fails to secure unit – set parking brake, put in gear, shut off motor _____
- Fails to check traffic conditions and signal when pulling out from parked position _____
- Parks in illegal or unsafe location _____
- C. PARKING (Rear)**
- Parks off pavement _____
- Avoids parking on soft shoulder _____
- Uses emergency warning signals when required _____
- Secures unit properly _____

PART 4 – SLOWING AND STOPPING

- Uses gears properly ascending _____
- Gears down properly descending _____
- Stops and restarts without rolling back _____
- Tests brakes at top of hills _____
- Uses brakes properly on grades _____
- Signals following traffic _____
- Avoids sudden stops _____
- Stops smoothly without excessive fanning _____
- Stops before crossing sidewalk when coming out of driveway or alley _____
- Stops clear of pedestrian crosswalks _____

- PART 5 – OPERATING IN TRAFFIC PASSING AND TURNING**
- A. TURNING**
- Gets in proper lane well in advance _____
 - Signals well in advance _____
 - Checks traffic conditions and turns only when way is clear _____
 - Does not swing wide or cut short while turning _____
- B. TRAFFIC SIGNS AND SIGNALS**
- Does not approach signal prepared to stop if necessary _____
 - Violates traffic signal _____
 - Runs yellow light _____
 - Starts up too fast or too slow on green _____
 - Fails to notice or heed traffic signs _____
 - Runs "Stop" signs _____
- C. INTERSECTIONS**
- Adjusts speed to permit stopping if necessary _____
 - Checks for cross traffic regardless of traffic controls _____
 - Yields right-of-way for safety _____
- D. GRADE CROSSINGS**
- Adjusts speed to conditions _____
 - Makes safe stop, if required _____
 - Selects proper gear _____
- E. PASSING**
- Passes with insufficient clear space ahead _____
 - Passes in unsafe location; hill, curve, intersection _____
 - Fails to signal change of lanes _____
 - Fails to warn driver being passed _____
 - Tailgates waiting chance to pass _____
 - Blocks traffic with slow pass _____
 - Cuts in too short returning to right lane _____
- F. SPEED**
- Speed consistent with basic ability _____
 - Adjusts speed properly to road, weather, traffic conditions, legal limits _____
 - Slows down for rough roads _____
 - Slows down in advance of curves, intersections, etc. _____
 - Maintains consistent speed _____
- G. COURTESY AND SAFETY**
- Depends on others for safety _____
 - Yields right-of-way for safety _____

- Fails to go ahead when given right-of-way by others _____
- Tends to crowd other drivers or force way through traffic _____
- Fails to allow faster traffic to pass _____
- Fails to keep right and in own lane _____
- Unnecessary use of horn _____
- Other discourtesy or improper conduct _____

- PART 6 – MISCELLANEOUS**
- A. GENERAL DRIVING ABILITY AND HABITS**
- Consistently alert and attentive _____
 - Consistently aware of changing traffic conditions _____
 - Performs routine functions without taking eyes from road _____
 - Checks instruments regularly while driving _____
 - Willing to take instructions and suggestions _____
 - Adequate self-confidence in driving _____
 - Nervous, apprehensive _____
 - Easily angered _____
 - Complains too much _____
 - Personal appearance, manner, cleanliness _____
- B. RULES AND REGULATIONS**
- Knowledge of company rules _____
 - Knowledge of regulations: federal, state, local _____
 - Knowledge of special routes _____
- C. USE OF SPECIAL EQUIPMENT (Specify)**
- _____
- _____

REMARKS:

GENERAL PERFORMANCE: Satisfactory _____; Needs Training _____; Unsatisfactory _____

QUALIFIED FOR: _____

Signature of Examiner

Date